



Relay For Life Accounting and Registration Committee Member

What will I be doing?

- Banking and acknowledging donations and keeping accurate financial records for Relay. As well as being good practice, these will permit Cancer Research UK to reclaim Gift Aid on donations.
- Keeping track of the members in each team and how much they (individually and as a team) have raised before the Relay. Most of the money raised by teams will be taken prior to the event on a special Bank Night and you'll be in charge of coordinating this night.
- Awarding incentives.
- Checking in the teams on the big day at the Registration desk. Make them feel really welcome!
- Arranging a secure area to count and keep money at the Relay and taking any donations made on the day.
- The fun part – announcing the top fundraisers (team and individual) and awarding them prizes at the end of the Relay!

Interested in this role?

Find your nearest Relay on the Relay For Life website:

<http://www.cancerresearchuk.org/relay/> and contact the committee to find out if they are currently looking for someone for this role.